

BOARD/GENERAL MEETING MINUTES

May 23, 2018
1983 Barley Road

ATTENDANCE

BOARD OF DIRECTORS:

Michele Carroll
Melissa Clark

OFFICERS:

Michele Carroll, president
Donna Chaney, secretary

MEMBERS:

Mike Whiteford
Andrea Kowaleski
Jean Woods

BOARD MEETING

1. Secretary's report

- The minutes from the April meeting were reviewed.

2. Board items

- Playset: Rockland Woodworks needs to complete the work on the playset, which just consists of adding the monkey bars as a separate unit. They added a build-out area for the end of the slide, which appears to help alleviate the egress concerns at the base.

ACTION: Michele will contact Rockland Woodworks and authorize them to proceed with the monkey bar construction

- Storage shed/fencing: the board is waiting for the final quotes on the fencing. The board will submit an architectural request with the final plans for the shed and fencing, as required.

3. Committees

- Pond – Andrea Kowaleski:
 - Andrea will check with Elements Landscaping to remind them about a dead limb that needs to be removed.
 - Three geese have found a way to get under one of the wires around the pond, but baby geese have been observed in the area. Installing another wire around the fence was recommended. It appears that a resident has installed an additional wire at the back of the pond.
 - Andrea continues to receive plants from residents who are clearing out their beds and she is planting them in the shaded areas.

- It was noted that there is sparse grass in areas around the pond and at the playground area. Over-seeding will be considered for the fall, which is the appropriate time to do that work.

- Picnic tables

- David Baker will be coordinating the repair of two picnic tables and removal of one at the pond in the next few weekends.

ACTION: Andrea will get a price from Elements on removing the third picnic table; Michele will also check to see if it would be possible to disassemble the table in time for the bulk pick-up.

- Tennis and basketball courts: the HFCA received a proposal from Sports Systems to repair, reseal, and repaint the basketball and tennis courts (\$7,900 for the basketball court; \$9,900 for the tennis court). Ken Hollasch provided quotes for three options from American Tennis Courts (ranging from \$4,995 to \$15,740, with a deduction if both courts are completed at the same time). The difference in the three options is the level of crack repair and the surface application that would be used.

The board believes that both companies have been used in the past for court resurfacing and have been pleased with the previous work.

ACTION: Donna will send the proposals from both companies to all board members for their detailed review before a vote at the June meeting. Melissa will check with a third vendor to see if they can provide a proposal for the court repairs.

- Bylaws update

- The lawyer provided the final version of the updated bylaws.
- The following next steps were discussed:

- An article will be written for the upcoming newsletter to let all residents know about why we updated the bylaws, the status of the project, and what to expect on voting for the updated document.
- A one-page document will be prepared that summarizes the work and changes in the new bylaws. A longer document with more detailed descriptions of the major changes may also be developed, if the committee feels it is needed.
- The one-page document and ballot will be distributed to all residents in paper copy (placed in mail/newspaper boxes) along with ballots to vote on the new bylaws.
- The full version of the updated bylaws and a link to an electronic voting page will be available on the HFCA website.

- Architectural committee – three requests were submitted since the last meeting, one for a deck, one for a fence, and one for a privacy screen and bushes. All three requests were approved.

- Events:
 - Yard sale: the spring yard sale was scheduled for May 19 but due to the heavy rain, a second yard sale was scheduled for May 26, also from 8am – 12pm. The neighborhood yard sale sign was updated and placed out again.
 - The bulk trash pick-up is scheduled for June 9.
 - July 4th plans:
 - The budget for the event is \$2,100
 - The parade will begin at 10:00 am; the picnic will be from 10:15 am – 12:15 pm
 - Michele will contact the fire department for the parade
 - Michele will contact the neighbor who lives adjacent to the tennis court to see if a hose could be connected to his spigot to set up a misting station
 - Michele will check with Charles to see if he can be the coordinator on the day of the event
 - Michele will check on a grill that can be used for the day
 - Michele will check with Chuck Retaliata to see if the shed will be installed by the 4th (if so, the board may consider purchasing a grill)
 - Melissa has contacted the pony rides company, Astro Jump for a moon bounce (and other options, including a popcorn machine and other games), a potential disc jockey, and will contact Rita's Italian Ice
 - Scott will set up a sign-up sheet after Memorial Day to solicit teen volunteers for water balloons, sack races, three-legged races, face-painting, and other events (service hours will be provided)

4. The next meeting is scheduled for Wednesday, June 20, location to be determined.

BOARD ACTIONS

None – only two board members were present, so no votes were taken