



Architectural Request Form (revised 02/2017)

INSTRUCTIONS:

Review the attached guidelines to ensure that the proposed improvement or change meets the guidelines of the community association.

1. Complete the form below and prepare the following required documentation:
 - A sketch of the proposed improvement or change (including any required landscaping plans).
 - A plot map that includes the unit location and the location of the improvement or change.
2. Obtain acknowledgements from two adjoining neighbors on the form below.
3. Submit the completed form with the required documents to HarvestFarmsHOA@gmail.com

FAILURE TO SUBMIT ALL REQUIRED DOCUMENTATION MAY CAUSE THE REQUEST TO BE DENIED. ONLY COMPLETE REQUESTS WILL BE REVIEWED FOR APPROVAL.

Name:		Date:	
Address:		Telephone:	
Email:			

Description of request:

Acknowledgement from adjoining neighbors

Printed Name:		Printed Name:	
Address:		Address:	
Telephone:		Telephone:	
Signature:		Signature:	

Homeowners' Signature:	
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Architectural Guidelines for the Harvest Farms Community Association

Structures

1. ALL permanent structures (including decks, sheds, fences, pools, and hot tubs) must be approved by the Harvest Farms Community Association Architectural Committee prior to installation.
2. A scale drawing must be submitted on plot plan for approval.
3. The plan will include details of color, distances, and landscaping.
4. Written plans and a request for approval should be submitted to the Architectural Committee and dated when received.
5. The Committee will respond to the homeowner in writing within thirty (30) calendar days after receipt of complete package with all required documentation. Failure to submit all required documentation may cause the Committee to return the submission with no action taken. The entire package will need to be resubmitted for review.
6. If the permanent structure is on a property line, the adjoining neighbors must sign the submitted plot plan and the request form.

Fences

1. Maximum height of 48”.
2. To preserve the scenic beauty and integrity of the development, wooden split-rail and picket fences are the only type permitted.
3. Fences must not be closer to the street than the rear corner of the dwelling.
4. If a fence faces a road, detailed landscaping plans shall include shrubs on the outside of the fence.

Sheds

1. Sheds are to be wooden.
2. Sheds are to coordinate with house colors.
3. Detailed landscaping plans around the shed are to be included.
4. Sheds attached to the house must be sided and match the color of the house.
5. Sheds cannot be closer to the street than the rear corner of the dwelling.

Antenna

1. Dish antenna larger than four (4) feet in diameter are not permitted in the neighborhood.
2. No other antennas are permitted.

Pools and Hot Tubs

1. All in-ground pools, above-ground pools, and permanent hot tubs must be approved by the Harvest Farms Community Association Architectural Committee prior to installation.
2. Detailed landscaping, lattice, or wooden enclosures around pools and hot tubs are required.

Exterior Colors

1. Requests for color changes or alterations of home exteriors must be submitted to the Harvest Farms Community Association Architectural Committee prior to the change.
2. Color scheme choices offered by the builder are the acceptable exterior colors for the neighborhood.
3. Colors of shutters must be of those colors already in place within the development or must follow the original color scheme of the house.

Awnings and Canopies

1. Non-permanent canvas-like material may be used. Aluminum is not permitted.
2. The color of the awning or canopy must coordinate with house colors.